

## Standard Facilities Agreement for Filming, Telerecording, Sound Recording and Photography within Hastings and St Leonards, East Sussex

With reference to your recent enquiry I can confirm that this letter constitutes an agreement between

(hereinafter referred to as the Company) and 1066 Country Film Office (hereinafter referred to as the Council) and sets out the terms and conditions upon which the company will be permitted to use land within Hastings and St. Leonards (hereinafter referred to as the Licence Area) as a location for filming, telerecording, sound recording or photography. The terms and conditions attached with this Agreement form part of the Agreement and the Company by signing this Agreement is deemed to have read and to be bound by such terms and conditions.

**Production:** Fashion-shoot      Commercial      Music video      Stills photography      Student      Film / TV program

Other (please state)

Production company

Contact name

Billing  
Address

Email

Mobile

Shoot Location

Date & time of arrival

Date & time of departure

Approximate numbers of: Crew

Cast

Vehicles

Agreed fee

The Company shall provide proof of Public Liability Insurances (prior to occupying any of the Licence Area) to a minimum of **£10 million** for filming:

For and on behalf of the Company:

For and behalf of the Council:

Signature

Signature

Name (Printed)

Name (Printed)

Date

Date

After completing this form, please email to [filming@hastings.gov.uk](mailto:filming@hastings.gov.uk)



## 1066 Country Film Office Terms and Conditions

- The Company, its employees and persons authorised by it shall have permission to enter upon and use the licence area as detailed in the permit issued.
- Payment is required before filming/photoshoot starts. Payment will be taken by card over the phone and a VAT receipt will be emailed. At this point, the signed permits will be emailed to the Company.
- Where damage to any property of the Council has been caused directly by the Company's negligence or wilful misconduct in connection with this Agreement the Company will make good, or pay the cost of making good, any such damage provided the Council notifies the Company promptly upon discovery of any such loss or damage, and in any event within 10 days of the Agreement end date.
- The Company will provide £10 million Public Liability insurance, a site-specific risk assessment and a shoot schedule. It will be responsible for ensuring that all necessary legislation is fully complied with in all aspects of the planning, set up, shoot and de-rig of the shoot. Any shoot schedule will be updated with any changes and emailed to the relevant officer.
- The Company's total liability arising from this Agreement shall not exceed ten million pounds sterling (£10,000,000) in the aggregate
- Force Majeure. The Council reserves the right to cancel the shoot if there are any risks beyond reasonable control. For example, in the occurrence of adverse weather conditions that could be a danger to the public and/or Company. If the Council has to cancel the shoot before it is due to take place, for example because of Government restrictions, the option to set a new date will be given to the Company (but no other compensation will be paid).
- If the Company needs to request a change of date for a shoot 48 hours notice (or two working days) before the shoot was due to commence, notice must be given in writing, and they will be offered a suitable alternative date. No refunds can be given outside of 48 hours' (or two working days) notice.
- Please thank the 1066 Country Film Office in the credits. Logo available upon request.